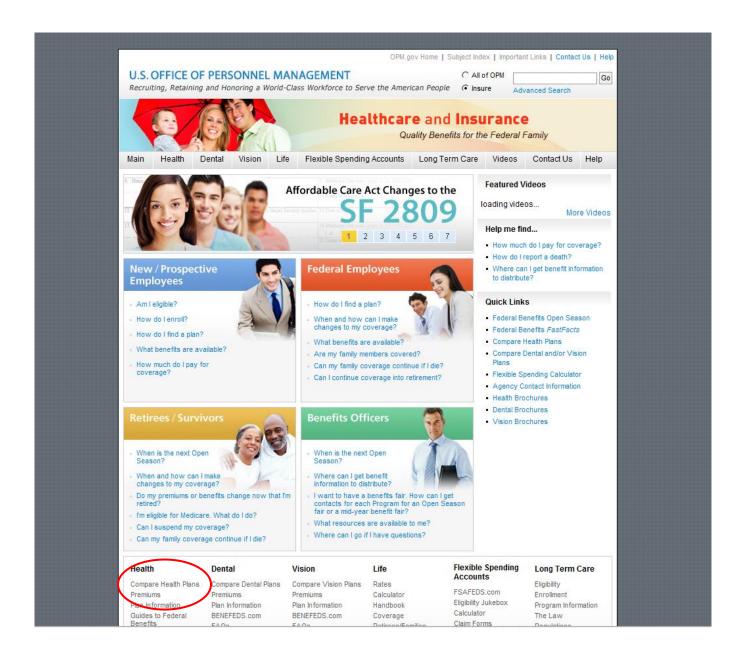
Enrolling for Federal Employees Health Benefits (FEHB)

To compare plans go to: http://www.opm.gov/insure/



Click on the bottom left side of the page where it says "Compare Health Plans" Fill in your zip code then select the plans you want to compare – you can select up to four plans

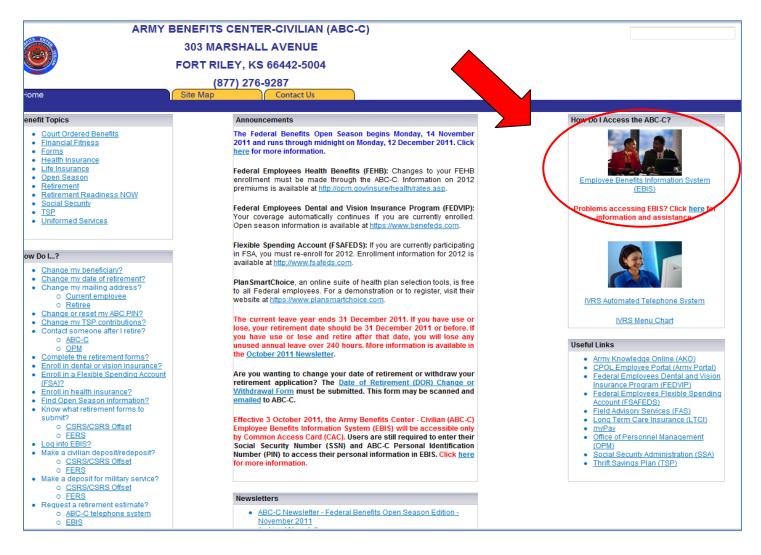
Select "Non US Postal Service" and "Biweekly" as your pay frequency
You will then be able to compare side-by-side the plans you are interested in
Make sure you write down the Enrollment Code of the plan you are selecting – you will need it
for the next portion

Or go to www.plansmartchoice.com for more detailed information on plans and help selecting a plan depending on your situation:



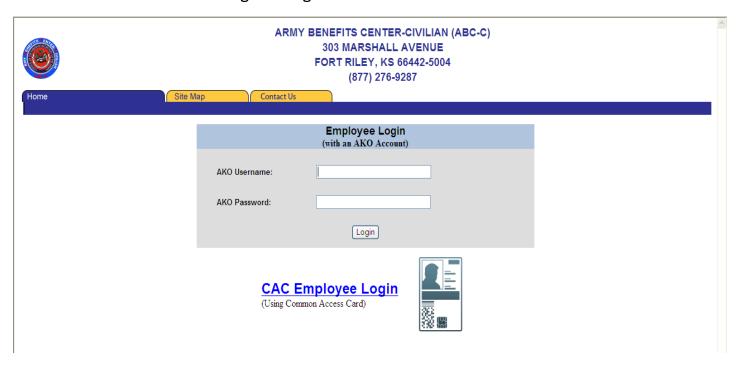
You will need to register to use this website however you will be able to select specific criteria that pertains to you and/or your family's health situation – which will give you a better breakdown of the costs and options available for you.

To select your FEHB plan go to: https://www.abc.army.mil/ Click on "EBIS" - Employee Benefit Information System on the top right corner of the page

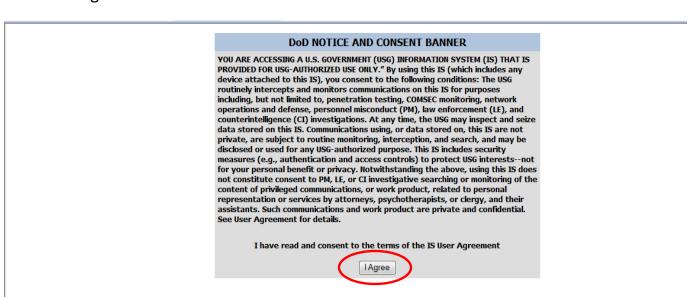


There are two ways to log into EBIS. The first option is entering your Army Knowledge Online (AKO) username and password. Your username is usually your first name period last name.

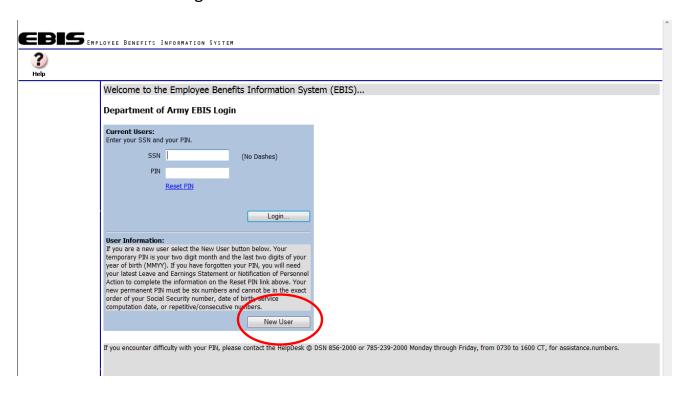
The other option is by clicking the "CAC Employee Login" tab. Your CAC must be registered on the AKO website in order to log in using this method.



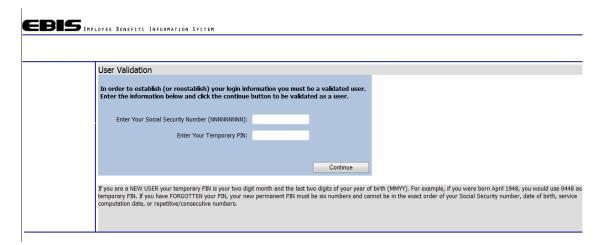
Click on "I agree":



You will then need to log in as a new user:



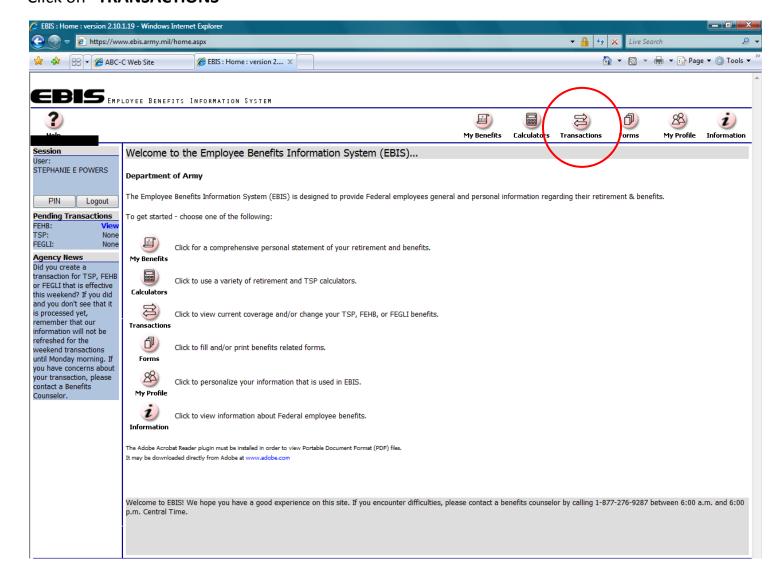
In order to establish your log-in you must be a validated user:



Enter your social security number without dashes and your temporary pin – your temporary pin is MMYY of your birthday for example September 1973 would be 0973 then click "continue"

After you have been validated you will be prompted to create a six digit pin use your social security number and your new pin to log in

After you log in you will come to this screen: Click on "TRANSACTIONS"

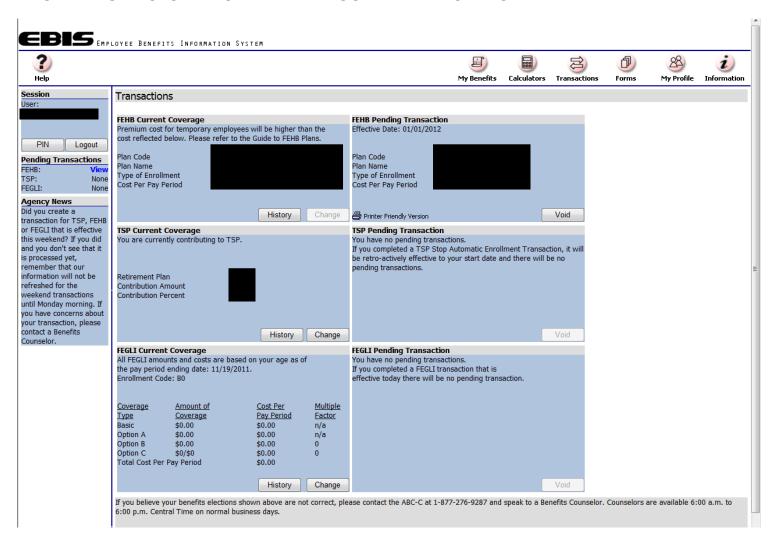


This screen is where you can enroll and/or make changes to your FEHB (during open season), make changes to your TSP, and make changes to your FEGLI (items have been covered to protect privacy)

Click on "Change" in the area you are making a change in Make your changes – this is where you will enter the three digit code for the plan you have chosen

After you have selected your changes and returned to the main screen you will have information on the "pending side" with the changes you have made, you will also have the option to print the forms for your records.

NOTE: PLEASE DO NOT PRINT THE FORMS OUT TO SEND TO US, HRO WILL RECEIVE THIS INFORMATION AUTOMATICALLY WHEN YOU MAKE THE CHANGE.



If you need additional help, please call the Arizona National Guard Human Resources Office:

Phoenix (52nd Street and McDowell): 602-629-4816, 4823, 4834 or 4822; DSN: 853-48xx

161st HR Remote, Phoenix: 602-302-9045; DSN: 853-9045 162nd HR Remote, Tucson: 520-295-6194; DSN: 844-6194